

Study Island Benchmark Assessments provide a detailed, reliable, and structured picture of student progress toward preparing for state assessments. For the coming school year, we are introducing new assessments for Pennsylvania, PARCC, and SBAC, as well as updating benchmark tests for specific states whose tests are changing for the 2014–2015 school year. The updated Benchmark Assessments will include 1-2 Constructed Response questions, which must be graded by the teacher or administrator, and will contribute to a student's overall score on the assessment. Depending on the grade level and subject from which the test is administered, it may take 1-5 minutes to grade each question.

How to grade Constructed Response Items in a Benchmark Test

1. Run a Benchmark Gradebook Report for the class. This report can be accessed from the Benchmarking page or from the School Reports page.
2. Once the report loads, click on the “Grade Constructed Responses” button at the top of the report or “Grade” next to a student’s name on the report.

Whole Class Grading View

3. By clicking the “Grade Constructed Responses” button, you are choosing to default the grading page to the whole class view. Once on the page, you have the ability to change your views by selecting a specific student from the Select a Student dropdown located above the question details.
4. The grading page will load with the first Constructed Response question in the test loaded and the student responses listed below.

Individual Student Grading View

5. By clicking “Grade” next to a specific student on the report, you will be loading the grading page for that specific student. Once on the page, you can choose to view a different student or the whole class from the Select a Student dropdown located above the question details.
6. The grading page will load with the first Constructed Response question in the test loaded and the student responses listed below.

Grading the student responses

7. Student responses that are waiting to be graded will be listed with a red header.
8. To apply a grade to a student, enter the number grade in the text field next to Score, located below the student’s response. Once you have entered the number of your choice, the Save button will light up as green. Clicking the green “Save” button will store the student’s score and change the student’s header to blue, identifying them as graded. You may also enter a score from multiple students and click the “Save All Scores” button listed above the first student in the list.
9. Once you have saved a student’s score, a date will be listed to the right of the “Save” button showing you the date the last score was saved.
10. Teachers can edit a student’s score at any time within 90 days of when the student submitted their test. Also, listed to the right of the scoring section, you can see the date in which the student submitted their test.
11. A student’s score cannot exceed the max score provided by the Rubric attached to the question. This Rubric cannot be changed by schools.
12. To move to a new question within the same test, choose a new question from the “Select a Question” drop box at the top of the grading page.
13. When you are done grading, you can click Exit or just close out of the browser window to return to your Benchmark Gradebook Report.

Extra Options on the Grading Page

14. From your grading page, you can filter your students by who has or has not already been graded, by clicking the filter button located above the first student's response.
15. To collapse a student's response to reduce scrolling, click the collapse icon to the right of the student's name.
16. To view the full Rubric, click the yellow "View Rubric" button on the question details box.
17. To filter to a specific student or to the whole class use the dropbox called "Select a Student."
18. To toggle between questions within the test, use the dropbox called "Select a Question".